



Department of Justice

Billing Code: 4410-AT

[OMB Number 1103-0098]

Agency Information Collection Activities; Revision of a Previously Approved Collection, With Change; Comments Requested: COPS Application Package

ACTION: 60-Day Notice.

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The Department of Justice (DOJ) Office of Community Oriented Policing Services (COPS) will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The revision of a previously approved information collection is published to obtain comments from the public and affected agencies.

The purpose of this notice is to allow for 60 days for public comment until [insert the date 60 days from the date this notice is published in the Federal Register]. This process is conducted in accordance with 5 CFR 1320.10.

If you have comments, especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Danielle Ouellette, Department of Justice Office of Community Oriented Policing Services, 145 N Street, NE, Washington, DC 20530.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of this Information Collection

- (1) Type of Information Collection: Revision of a previously approved collection, with change; comments requested
- (2) Title of the Form/Collection: COPS Application Package
- (3) Agency form number, if any, and the applicable component of the Department sponsoring the collection: None. U.S. Department of Justice Office of Community Oriented Policing Services
- (4) Affected public who will be asked or required to respond, as well as a brief abstract: Law enforcement agencies and other public and private entities that apply for COPS Office grants or cooperative agreements will be asked complete the COPS Application Package. The COPS Application Package includes all of the necessary forms and instructions that an applicant needs to review and complete to apply for COPS grant funding. The package is used as a standard template for all COPS programs.
- (5) An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond/reply:  
  
It is estimated that 5000 respondents annually will complete the form within 11 hours.

(6) An estimate of the total public burden (in hours) associated with the collection:

There are an estimated 55,000 total annual burden hours associated with this collection.

If additional information is required contact: Jerri Murray, Department Clearance Officer,  
United States Department of Justice, Justice Management Division, Policy and Planning Staff,  
Two Constitution Square, 145 N Street, NE, Washington DC 20530.

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Jerri Murray

Department Clearance Officer for PRA

U.S. Department of Justice

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November 12, 2013

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